

Italian Garden Banquet Agreement



Banquet Information

Make it nice and easy with Italian Garden

We do appreciate your interest in Italian Garden's banquet services. Italian Garden strives for perfection and believes a successful function will be achieved with advance planning and mutual understanding between both parties. The following is a list of policies we have established in order to serve you in an organized and professional manner.

Room

There will be no charge for the room since the Italian Garden will be providing all food and beverage items for your function. Please see the banquet coordinator for information about capacity and room layout.

Gratuity

A 17% gratuity is applied to all food and beverage service. Sales Tax will also apply. Groups requesting tax exemption must submit a sales tax exemption certificate.

Deposit

A required non-refundable deposit of \$50.00 will need to be made at least 30 days prior to the event (60 days to all parties for the month of December). Payment in full is required on the day of your function. If an event is canceled within one week of the reserved date (one month for December), 50% of the total bill will be due. Cancellation within 48 hours of an event will necessitate payment in full.

Beverage Policy

Italian Garden is the sole alcohol beverage licensee on the restaurant premises. We are subject to the regulations of the State Alcoholic Beverage Commission. Our policy prevents the service of alcohol not purchased from the Italian Garden.

Cake Cutting Fee

If you would like to offer cake that was not purchased from Italian Garden, a cake cutting fee will be applied for its service. \$1.00 per person less than 20 in number; \$.50 per person for groups of over 20.

ITALIAN GARDEN CATERING *Fresh pasta....wherever you are.*

Call or e-mail our Banquet Coordinator at the location nearest you for more information:

West: 316-943-8844 | **West (Tyler & 21st):** 316-773-5566 | **East:** 316-685-4136

west@italiangardens.com

tyler@italiangardens.com

east@italiangardens.com